

STAVELEY CE PRIMARY SCHOOL
Brow Lane, Staveley, Kendal, LA8 9PH

Minutes of the Meeting of the
Curriculum, Communication and Community Committee Meeting
Monday 6th June 2016
6.30pm

AGENDA

1. Apologies
2. Declaration of interest
3. Minutes of the previous meeting (*18th April*)
4. Matters arising (*not on the agenda*)
5. Monitoring of SDP – Summer term actions
6. Self-Evaluation evidence trail shared with Governors
7. Collective Worship
8. Mastery Standard
9. Review of policies (*to follow for pre-reading*)
10. Educational visits
11. Parental communication
12. Special Educational Needs
13. Safeguarding
14. Governor training
15. Pupil Premium Update
16. Sports Funding Update
17. Maths and English update
18. Any other business
19. Date of next meeting: tba

Present

Hazel Agnew

Cathy Blundell (Clerk)

Donna Butcher

Gill Buxton

Susan Clough

Matt Foxwell

Rachel Morgan

Lisa Strange

Shanthi Thompson

No.	Agenda Item	To action / note
1.	Apologies – no apologies as all present	
2.	Declaration of interest - None declared	
3.	Minutes of the previous meeting (18th April) The minutes were signed off as a correct record. Proposed by Rachel and seconded by Susan.	
4.	Matters arising (not on the agenda) – <ul style="list-style-type: none"> • Susan’s monitoring report will be circulated with the minutes. • Rachel will email her report on ‘Evaluating Teaching Quality’. • Susan was unable to do the ‘Safe Recruitment’ course in March and will be doing it in June. 	
5.	<p>Monitoring of SDP – Summer Term Actions</p> <p>Priority 1: <i>To develop a growth mindset in children in order to maximise their learning potential.</i> Hazel met with 6 children from year groups 3, 4 and 5 to discuss their understanding of growth mindsets. The children were vocal and volunteered information. They all had a concept of what it was and the advantages and disadvantages of growth and fixed mindset. See report attached.</p> <p>Priority 2: <i>To further develop our understanding of what constitutes Mastery Standard in English and Maths.</i> Hazel will be attending a staff meeting tomorrow (Tuesday 7th June) to hear feedback from staff. See item 8 on the agenda.</p> <p>Priority 3: <i>To review the effectiveness of the Governors by carrying out a self-review to identify strengths and areas for development.</i> Matt thanked those governors who had returned the questionnaire and asked those who had not done so to get it to him by Friday 10th June. He will then evaluate where help is needed and report back to the full governors meeting at the end of June.</p> <p>Priority 4: <i>Ensure that all pupils are more actively engaged in collective worship including leading parts in collective worship on occasions and evaluating the impact of collective worship on all learners.</i> This is a separate agenda item 7.</p> <p>Marking and Feedback – Hazel is attending a meeting on 28th June to monitor this.</p>	Questionnaires to be returned by 10/06/16
6.	Self-Evaluation evidence trail shared with Governors ‘Governor Monitoring and Evaluation’ document was	

	<p>circulated. This has been produced to aid governors in finding the relevant documents that they may need to look at and governors were invited to come in to the office to look at the documents. This was discussed and It was suggested that it would be useful if the documents could be stored on the website though they would need to anonymous for this to be done. Matt will look at this when updating the website. It was decided to look at the documents one section at a time during Curriculum meetings next year. The Resources Committee will do the same.</p>	<p>Look at documents in future meetings</p>
<p>7.</p>	<p>Collective Worship The SIAMS report criticised that the children were not involved in planning collective worship - it was done to the children, not with the children. They are looking for more engagement with the children. A self review has been produced looking at 'What is the impact of collective worship on the school community'. The grades are 1 – outstanding, 2 – good, 3 – needs improvement. This was discussed. Shanthi has attended a course which she found very interesting.</p>	
<p>8.</p>	<p>Mastery Standard Lisa and Caroline Smith have attended CPD on Mastery in Mathematics (Lisa – lower KS2 and Caroline upper – KS2). The wording on the SDP needs to be changed. The course went through activities that the children can do and a CD has been produced with lots of good ideas, which the school will be purchasing. There is a new Maths Hub in the area, and once the work has been done, information will be fed out to schools. There is also a Maths Mastery website which will be useful. It was asked if there would be an opportunity for parents to consolidate learning at home. This was discussed and will be something that the school will do in the future.</p> <p>Key Messages:</p> <ul style="list-style-type: none"> • Mastery is not just more able – all children need to be challenged and have their learning deepened. • Mastery is about developing a broad and deep understanding of mathematics • Need to always be asking – How do you know? How did you do it? • Children need to be given opportunities to explore and discover more than us telling them • Number is the biggest issue for children – need to have number sense • Using models and images is vital • Mastery is the ability to explain and be able to think 	<p>Matt to change wording on SDP</p>

	<p>if I know ... what else do I know?</p> <p>Actions from the CPD</p> <ul style="list-style-type: none"> - Staff to feedback - Order planning cd for Autumn term - Discuss areas where teaching may need to be adapted - Share resources and materials <p>Literacy – this was discussed as words are interpreted differently.</p>	
9.	<p>Review of Policies None at present.</p>	
10.	<p>Educational Visits Caving – the infants have been caving, they came back wet but had a great time. Ghyll Scrambling – Class 4 Rowan Tree Art Project – Year 4. This a project organised by 2 artists, 7 schools are looking at 7 different trees. Staveley School is looking at a Rowan tree up the Kentmere valley. The artists came back into school and the work produced will be displayed later in the year.</p>	
11.	<p>Parental Communication – none</p>	
12.	<p>Special Educational Needs Another EHCP for a child is being carried out tomorrow.</p>	
13.	<p>Safeguarding – nothing to report</p>	
14.	<p>Governor Training Shanthy has attended a course on RE and Collective Worship Training for Governors. She found it very interesting, especially the ideas of monitoring collective worship. See report attached.</p>	
15.	<p>Pupil Premium Update A review of Pupil Premium expenditure was done back in April by Claire Little – see report attached. There is an emphasis that the money should be spent appropriately on the child, and even if the child's circumstances change then they will continue to receive funding. Pupils currently receiving funding were identified and the question asked if it was making a difference and accelerating progress.</p>	
16.	<p>Sports Funding Update – See PE Funding Staveley School – attached There is less accountability with this fund. Swimming lessons were discussed. Needs of the individuals are identified and swimming graded to challenge the child accordingly. Extra staff and parents are needed to take the</p>	

	<p>children and with travel most of the morning is taken up. The children get 45 minutes in the water which is better than the 30 minutes they got previously.</p> <p>Children attend events at the secondary school, but this is difficult as everything is last minute with invitations usually only arriving a couple of days before. It was suggested that secondary schools should be contacted to ask for more notice in the future.</p>	<p>Secondary schools to be contacted</p>
17.	Maths and English update – see attached.	
18.	<p>Any other business</p> <p>Hazel will not be continuing as a governor next year, therefore another chairman will have to be appointed. Hazel was thanked for all her hard work as a governor.</p>	
19.	<p>Date of next meeting –</p> <p>Curriculum Meeting – tba</p> <p>Full Governors – Monday 27th June at 6.30pm</p>	
	Signed:	Date:
	<p>Attachments:</p> <p>Monitoring Visit: Growth Mindset</p> <p>Governor Monitoring and Evaluation</p> <p>Collective Worship – self review</p> <p>RE and Collective Worship Training for Governors</p> <p>Pupil Premium Review</p> <p>Pupil Premium Statement</p> <p>PE Funding Staveley School</p> <p>Maths and English Update 06.06.16</p>	